



COUNTY OF MOORE

Department of Human Resources
PO Box 905
Carthage, NC 28327
910-947-6362
www.moorecountync.gov
Jobline: 910-947-6314

Certified Nursing Assistant (CNA)

Department of Aging

CoM HR Job Notice: 09-1055

Salary Range: CNA I: \$17,591 - \$19,878
CNA II: \$18,471 - \$20,872 annually

Posting Date: October 6, 2009

Last Date/Time to Apply: 5pm on October 23, 2009
(applications must be received prior to this date & time. Envelopes must be postmarked PRIOR to 5pm on the last date to apply)

This position is: Full-time with Benefits

The Main Work Location for this Position is:
Varied

The Main Working Schedule for this Position is:
Monday - Friday, 8am through 5pm

Essential Job Duties: Performs tasks related to in-home care for older adults such as bathing, meal preparation, light housekeeping, grocery shopping, and laundry. Driving required.

Knowledge & Skill Requirements:

For CNA II:

- Graduation from high school or GED
- CNA I certificate per the Division of Facility Services and Certificate Level II as per the Board of Nursing
- One year experience as a CNA II in a skilled or intermediate nursing facility, home health agency, or other related occupation

For CNA I:

- Graduation from high school or GED
- Level I CNA certificate per the Division of Facility Services
- One year of experience as a CNA in a skilled nursing home facility, home health agency, or related occupation

Education/Experience and Licensure Requirements:

- Valid NC driver's license
- Nurse's Aide certificate
- CPR training optional but highly desirable

Physical Requirements:

- This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects
- work requires stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and feeling
- vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly
- hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound
- visual acuity is required for color perception, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities
- the worker is subject to inside and outside environmental conditions, and atmospheric conditions
- The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

Benefits: **1) Health Benefits** (medical, dental, prescription drug plan, flexible spending accounts); **2) Life Insurance, Retirement and Investment Plans** (member in the NC Local Government Employees' Retirement System, NC 401(k); **3) Voluntary Insurance Programs** (short-term disability, accident, cancer, etc.) and, **4) Holidays, Annual and Sick Leave** for Eligible employees.

Send your completed County of Moore Employment Application to:

Moore County Government, Human Resources Department
PO Box 905, Carthage, NC 28327

910-947-6362

www.moorecountync.gov

* Resumes optional. Incomplete, unsigned, or any application other than a County of Moore application will be returned to sender and not forwarded to the hiring authority. If an application is received after the closeout date indicated above, it will not be eligible for consideration*

All applicants tentatively selected for this position will be required to submit to a pre-employment drug test and post offer physical.

The County of Moore is a drug-free workplace and Equal Opportunity Employer.

In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.